

# EII Project Report

## FORMAT

- Report should include two sections:
  - Publicly accessible survey/discussion paper
  - Confidential section detailing budget report and any problems
- Report must refer to the original proposal and summarize all outcomes of the project.
- Report must refer to the Network's **Strategies & Goals** and associated **Key Performance Indicators**.
- Maximum length of 12 pages.
- Due within one month of the project conclusion
- If project was funding to assist the preparation of a grant application, Project Coordinator will send a copy of the application to the Network Convenor when it is submitted.

## CONTENT

**PROJECT TITLE/TOPIC** Summarise the topic or issue which was addressed by the project.

**PROJECT SCOPE** Provide a summary of the project's purpose: main aims and objectives including themes and issues investigated.

### PROJECT OUTCOMES

In reference to Network's **Strategies & Goals** and associated **Key Performance Indicators**:

- What specific outcomes have been achieved as a result of this project?
- What is the impact of these outcomes?
  - What future directions or developments may result from the project?
  - Any open problems in the area?
  - Who are the key players and how to engage them?
  - How has this project been of benefit to the network?
    - Explain why the project has proved significant and innovative for the network.
    - How has the project advanced the goals and strategies of EII?

**FINAL BUDGET** Provide a breakdown of the final costs for the project.

**PROBLEMS** What problems or disappointments, if any, occurred?

Please submit report to:	EMAIL	FAX	POSTAL
Prof Maria Orlowska EII Network Convenor	eii@eii.edu.au	07-3365 4999	ARC Network in EII School of Information Technology & Electrical Engineering The University of Queensland Brisbane Q 4072